

Project Manager :: Synopsis
Fiorilli Construction, Inc. Cleveland, OH

Fiorilli Construction is a high growth General Contracting, Design Build, and Construction Management firm focusing on enhancing our relationships locally, within the Midwest and expanding nationwide. We are currently seeking dedicated, creative, high performing rock star in our industry who understand the teamwork and trust that is required in the commercial construction industry along with our hyper-growth culture.

We are exceptional in the construction field, have integrity in all we do, and believe in contributing to an amazing culture within our work environment. We believe in the philosophy of work hard, play hard. We all have various interests outside of the office; we are committed to family, and are passionate about our lifestyles. At the end of the day, building synergistic authentic relationships is our #1 priority. We do not believe that this is just a job, but a passion and we bring that to each and every project that we do.

We are looking for exceptional, seasoned commercial construction experts able to service clientele for a large variety of construction projects and take responsibility for all project productivity, communications, and controls while operating effectively and efficiently in a collaborative environment. Ideal candidates must be passionate about providing outstanding services to deliver a great product while demonstrating a strong sense of accountability.

Executive Summary

The Company's initial primary goal for your position is to utilize your skills as a Project Manager for all variations of projects, large or small, timing with other assignments permitting. Your position will require you to manage a large flow of multiple projects at times, including jobsite visit travel, depending upon the workflow company wide as determined at the discretion of the Company.

Qualifications:

Candidates are preferred to have a minimum of 5 years' experience working in a large scale professional commercial construction environment, possess strong accountability, problem solving for the greater good, the ability to maintain solid relationships, and exhibit attention to detail in conjunction with excellent communication skills. Cutting edge technical savvy skills are preferred.

Experience in EOS Worldwide is preferred, EOS facilitation experience is a plus.

Reports to: [Director of Construction](#)

Accountabilities:

- Project Management KPIs
- Project Process Management
- Reporting/Forecast
- Project Assignment
- Client/Sub Relationships

Core Competencies:

- i) Dedicated to Fiorilli Construction's (FCI) Core Focus (BSAR & DCE), Core Values, SMART Guarantee, & 10² Company Vision shared:

CORE VALUES:

1. **BSAR™ (Building Synergistic Authentic Relationships)**
2. **OWN IT**
3. **Always a Pro**
4. **Integrity in All We Do**
5. **Cutting Edge Cool**

CORE FOCUS:

1. **BSAR – Building Synergistic Authentic Relationships**
 2. **DCE – Deliver Construction Excellence**
- ii) Maintain Company, team, individual priorities to ensure overall Company profitability, full support to Company goals & success, full support to co-workers success, maintain the best interests of the Company as 'priority one' in all activities. Act as good ambassador/liaison on the behalf of the Company with owners & vendors to develop quality relationships and interest in FCI.
 - iii) Ability to systematically analyze complex problems, draw relevant conclusions and implement appropriate solutions. Competitive, strong sense of urgency & problem-solving ability. Timely delivery / hitting deadlines / nailing it under pressure
 - iv) Great communication, coordination and multitasking skills. Strong electronic, written, verbal skills with ability to convey complex information in a way that others can readily follow.
 - v) CONFIDENTIALITY. Client, co-worker, and vendor "transfer of trust" abilities
 - vi) Tech savvy, solid knowledge of software and programs inherent to the Company.
 - vii) Excellent negotiating and persuasive skills, both in one-on one and group situations.
 - viii) Ability to meet the physical and mental demands to perform the duties required for this position.
 - ix) Lead by example in the following:
 - (1) Passionately dedicated to the success of the Company and its employees
 - (2) Promote conducting ourselves via our CORE VALUES in all we do
 - (3) Instill employees and co-workers as our extended family
 - (4) Instill Customers and Vendors are our partners

Key Responsibilities:

1. Taking primary responsibility for project relationships, profitability, and cost controls for assigned projects including Production, Scheduling, Procurement, Monitoring, & Enhancement for construction projects assigned. Bring projects assigned to you in on time and on budget, and enhance relationships. Lead interface to include relationships with clients, subs, and co-workers on all assigned construction project activities.
2. Review all intended scopes and costing with ownership and the FCI team for any project prior to release/commencement and take primary responsibility for project related cost controls and ensure projects are started correctly via operations and field protocol.
3. Manage, schedule, and forecasting all subcontractors and FCI manpower for your particular projects in conjunction with your Superintendent on each job. Overseeing the scheduling of assigned projects and frequenting job sites under your management for quality, efficiency and safety control. Collaborate daily with your superintendent on the status of your project.

4. Oversee / check all monthly written billing projections, keeping approved vendor & owner change orders current with monthly billings, provide project status reports & project profit projections in conjunction with ownership and accounting.
5. Resolves issues effectively—seeing real problems, being comfortable with conflict, calling out the problems, and solving the problems in a practical and healthy manner. Ensures the leadership team is healthy, functional, and cohesive.
6. Effectively collaborates and stays on the same page with team members
7. Exemplifies and upholds our core values: Building Synergistic Authentic Relationships, OWN IT, Integrity in all we Do, Always a Pro, Cutting edge Cool People.
8. Exemplifies and upholds our Core Focus: Delivering Construction Excellence via Building Synergistic Authentic Relationships
9. As a high level salaried position, the aforementioned duties are not intended to be an all-inclusive list, however represent the requisite leadership, drive, experience and skills required via any working hours as are necessary to meet Company objectives and goals for this position.
10. Long Term Career Goals: Strive to establish strategic career goals with EMPLOYER that lead to long-term Key man positioning. Target Goal = Senior Project Manager (tenure and experience TBD)

First Year Outcomes together:

If selected, we are hopeful that our initial expected outcome in our first year together will be:

1. Deliver Construction Excellence rated by 80% strong high performance project deliveries across the organization
2. 4 Rock star project Delivery Awards (by clients)
3. 4 VIP core client recommendations
4. 4 VIP co-worker core values appreciative inquiry stories

Fiorilli Construction offers cutting edge competitive compensation as well as a progressive benefits package.